

**AUSU Meeting Agenda**

*Sunday, August 26, 2007*

Volume 01

Issue 01

1. Call to Order
2. Old Business
3. Media Training
4. Frosh Week
5. Shinerama
6. AUSU Annual General Meeting
7. The Sentient
8. New AUSU website
9. Algoma U Food Bank Budget Proposal Presentation
10. New Business
11. Adjournment



**Algoma University Students Union**  
**Minutes – August 26, 2007**

Volume 01  
Issue 02

*PRESENT: Jessica F, Paul S, Chris C, Erin L, Jonathon F, Mike P, Chantel L, Shuana W*

*ABSENT: Mustafa K, Karen C, Vern C, Amie H, Crystal S.*

- Motion to Call Meeting to Order (19:01)  
Mover: Jessica  
Seconder: Chris  
In favour: Paul, Erin, Jonathon, Mike, Chantel, Shuana  
Objection: none  
Abstention: none

— Motion Carried

- Motion to Adopt Agenda  
Mover: Paul  
***AMENDMENT: Move the food bank presentation to the top of the agenda to coincided with old business***  
Moved: Jessica  
Seconder: Chris  
In Favour: Paul, Erin, Jonathon, Mike, Chantel, Shuana  
Objection: none  
Abstention: none

— Motion Carried

**1. Food Bank Presentation**

*Presentation by Rebecca Stuebing, Jill Driver, Isobel Fleischmann, Greg Rumble, Shuana Weston*

- all of the numbers presented in the budget are estimate figures on a running budget for one year's operation.



**Algoma University Students Union**  
**Minutes – August 26, 2007**

Volume 01  
Issue 02

- they are looking for base funding to buy essential goods that don't necessarily come in through regular donations
- food vouchers are a matter of contention, something to be discussed
- looking for \$ 250/month or a lump sum of \$1000 per semester in a base funding
- the space provided by the university needed work done to make operational. Most renovations have been completed but there is still substantial work to be done.
- looking for \$50 for more paint, \$50 for carpet cleaning & \$25 for cleaning supplies
- the system of operation is a complex one; an air of confidentiality and organization is a must, and office supplies need to be updated to meet the needs  
( locking cash box and filing cabinet, binders and dividers, file folders, printing, storage totes for a total cost of \$480)
- Asking for \$75 for utilities (water) used in caring for and maintaining a backyard garden, which was donated by a member of the community
- most of the costs were covered through donations or by members
- in order to promote the food bank, the group is having a banner made by a local artist, which they want to give an honorarium for her work.
- there is also a manufacturing deal in the works.
- Jessica suggests asking for donations from local businesses, citing Dumanski's Office Furniture's donation of our material for the frosh week scoreboard.
- t-shirts would also liked to be purchased to promote the group, which is needed to make a presence around the campus. It will cost roughly \$10 for 10 t-shirts

— *Chair Opens Floor for Questions and Comments* —

- Jessica : Would the group be open to a bloc transfer on a semester to semester basis , holding a surplus in the bank, this way it negates the need to come back every time they need funding for



**Algoma University Students Union**  
**Minutes – August 26, 2007**

Volume 01  
Issue 02

event and supplies, etc.

- Jill Driver : Would we be penalized in any way under this system?  
– no penalty of any kind, none of the money would have to be returned, but the amount of the surplus will assist in determining the next transfer payment.
- Jessica suggests that the organizational supplies should be put on hold as long as possible, because AUSU will be purchasing similar supplies and by combining the purchases, the costs can be reduced. Any and all purchases will be done in consultation with members of the food bank.
- Jill Driver: Is there any way to move the garden to the school, to remove the inconvenience of getting there to work?
- Jessica: the university will fight hard against this move  
Paul: they will see it as an addition liability and health & safety, but AUSU is willing to support
- Paul: How is the space, is it working?
- Shuana: The space is on trial until January, and a presentation will have to be made. The current space was given by Dawn Elmore, in consultation with Marcello Barone.
- Jessica: Space issues are a concern for everyone at the university this summer
- Shuana: Will the food bank be exempt from the reimbursement policy?  
Jessica: Yes, it's a service, not a club, but it's an issue the board will be examining.

— End of Presentation —

***1.1 Deliberations of Food Bank Presentation***

- Jessica liked the idea of a bloc transfer on a per semester transfer. It was agreed all around that it would benefit the food bank, and not sell them short.
- it was argued that food vouchers itself are not the best ideas – creates an idea of mismanagement
- Shuana suggests limiting what one can purchase with the voucher ( like milk and bread only)
- Chantel thinks we could make some sort of arrangement with store managers to limit the items purchased to only necessity, confidence can be ensured



**Algoma University Students Union**  
**Minutes – August 26, 2007**

Volume 01  
Issue 02

- Paul feels there needs to be some sort of accountability process to show how everything is being broken down, not just doling out the money.
- Most of the renovation is done, and it sounds like there is only a need for one more can of paint, so \$50 seems to be a bit high.
- Wondering if the carpet cleaning can be done by physical plant. It would cost must less then having it done professionally.
- The cleaning supplies are a legitimate expense, so there is no problem with this cost
- Business supplies for the food bank can be ordered along side AUSU supplies, and any printing can be done on the AUSU printer to offset costs.
- In terms of the gardening bill, Mike would like to see the utility bill to verify costs.
- Paul thinks of this as a donation opposed to an operation cost.
- Erin wonders if there was any sort of arrangement in place to pay for a portion of the bill, but according to Shuana there was none. The water bill had doubled and they wanted to contribute something.
- Mike – even though it was a donation, can it not be considered an honorarium
- Jessica wants to refer to this as an honorarium
- Mike and Paul agreed, its more comfortable in this manner
- Because the manufacturing of the banner could fluctuate because of donations, we only need deal with the artist honorarium.
- the artwork is done by an artist known by Arlene Pitts, and has done work for them before.
- Shuana feels that it is only fair to give an honorarium to the artist because her artwork is being reproduced.



**Algoma University Students Union**  
**Minutes – August 26, 2007**

Volume 01  
Issue 02

- All members are okay with the purchasing of t-shirts
- the only issue that needs to be addressed at a further date is the purchase of office supplies
- According to Paul, the final figure would be \$1225

• Motion: To grant the Algoma University Student Food Bank \$1225 for the interim period.

Mover: Paul

Seconder: Jessica

In favour: Chris, Jonathon, Mike, Erin, Chantel

Opposed: none

Abstention: Shuana

— Motion Carried

## 2. Media Training

- The training was set up by Karen Bailey, our new student services representative
- The constitution sets out that the president will deal with the media, but if need be, others should be prepared and know how to speak to the media.
- Shows up how to speak with a unified voice as a council, through real life scenarios, and enriches our skills
- Karen Bailey sent out an email earlier, but Jessica will forward it again, and requests our confirmation as soon as possible.

## 3. Frosh Week

- The frosh kits need to be stuffed, we need to have this done as soon as possible, which would include lanyards, pens, coffee mugs, beer steins, handbooks, etc. The cost will be about \$20
- We need AUSU at Residence move in – be there and show the life on campus.



**Algoma University Students Union**  
**Minutes – August 26, 2007**

Volume 01  
Issue 02

- Monday morning will include the Play fair presentation, Chris will be doing music.
- AUSU will set up a ticket table in the foyer at 11:30, this will coincide with frosh registration. We need volunteers to sit at the table and sell tickets.
- All members of AUSU will be given 10 tickets for the evening events to try and sell
- Everyone is welcome at the events to show a strong AUSU presence, but it is not mandatory. Where it says AUSU is a key player, we must show up.
- Paul will take care of the music on the Tuesday
- We will need volunteers to work the barbeque and collect money
- Jessica will sell galaxy tickets on the Wednesday...Chantel will help out, needs members to take shifts
- Thursday there will be a BBQ. The Alum council will work from 12-2 and all funds go to Shinerama.

We will need volunteers for discovery street from about 11:30-3:30

- Regarding the issue of AUSU shirts, it needs to be done to promote the union. We can put a rush on it, move it along. We just have to give our sizes to Paul
- Motion to Recess for 10 minutes (20:25)  
Mover: Shuana  
Seconder: Erin  
In favour: Chantel, Chris, Paul, Jonathon, Mike  
Opposed: none  
Abstention: none

— Motion Carried



**Algoma University Students Union**  
**Minutes – August 26, 2007**

Volume 01  
Issue 02

• Motion to Re-adjourn (20:35)

Mover: Jessica

Seconder: Paul

In Favour: Chris, Jonathon, Mike, Erin, Chantel, Shuana

Opposed: none

Abstention: none

— Motion Carried

4. Shinerama

• Organized by our Campaigns and Special Events Director Erin, we will be putting on a carwash at the Zellers Plaza on Northern Ave, which needs a strong AUSU presence for this event.

• Looking into getting a barbeque and selling concessions for \$1-\$2

• We still need to go to Zellers to pick out various supplies needed for the carwash

• We are partnered up with Ted Brooks, at EasyCab, who is providing t-shirts, flags and transportation to the site.

• Erin will be scouting other locations in the lead up to this event for separate window washing locations

• Tomorrow, Jessica and Erin will be going before the Mayor and City Council to proclaim that Saturday “Shine Day”.

5. AUSU Annual General Meeting

• A moot point of discussion without Karen being present



**Algoma University Students Union**  
**Minutes – August 26, 2007**

Volume 01  
Issue 02

- We need to get caught up on these issues, and ensure everything is in proper working order.
- The referendum questions from last election still need to be addressed
- The agenda item will be deferred to the next meeting.
- In the mean time, Chris will follow up with BDO Dunwoody on the status of our audit.
- As soon as the audit is completed, the board will have to have a meeting as soon as possible to address the items in it.
- Once this has been completed, everything will be a lot easier

6. The Sentient

- Paul needs our biographies to the first edition of the paper, due to be published, tentatively, in the first week of classes.
- We do not need anything fancy, just a short paragraph including your name, position, and any other material. It should be no more than one paragraph.
- When submitting, send it to the AUSU alias, this way Jonathon can put the biography on the website.
- Jessica suggests that we also submit a picture along side the biography, so people will be able to put a face to the name.
- We are also looking for submission to the paper, so there may be times when board members will be called upon to submit material
- Anything can be submitted, including, but not limited to, photography, artwork, writings, etc.



**Algoma University Students Union**  
**Minutes – August 26, 2007**

Volume 01  
Issue 02

7. New AUSU Website

- The website is not fully completed yet, but it should be fully operational very soon
- It was developed by our communications direction, in conjunction with the CFS offered web building service
- At first glance, everything looks great, it just needs a few minor changes.
- The message “welcome to union” to “welcome to local 82”
- The new site will include updated photo galleries, health plan information, our positions, and our initiatives, both locally and globally.
- The time frame given by Jonathon for completion is sometime during this week.

8. New Business

- The issue of honorariums was discussed and whether or not it requires approval.
- Honorariums are in place, but not in the constitution which appears on the current website. Past practise has allocated a certain dollar amount to be paid out according to the positions.
- The summer honorarium will need to be examined, as they were given in the past few years, but are not in the constitution.
- Some feel it would be illegitimate to hand out money that isn't explicitly outline in our guidelines.
- The constitution has been updated over the years, but has gone missing with several transitions occurring at the same time, so the current status is unknown.
- Until it can be found, we will have to research past minutes to find how this money is being



**Algoma University Students Union**  
**Minutes – August 26, 2007**

Volume 01  
Issue 02

allocated, but decisions need to be made.

• Motion to Adjourn (21:12)

Mover: Jessica

Seconder: Paul

In favour: Chris, Jonathon, Mike, Erin, Chantel, Shuana

Opposed: none

Abstention: none

— Motion Carried