

Black History Month '07 Budget

1. **Speaker: Diana Wiwa (Biography included)**

Speaking fee: \$3000.00

Diversity Training: \$600.00-\$650.00

Flight from Toronto to Sault Ste. Marie: \$500-\$600

Accommodation: \$480-\$600 (four-five nights at Holiday Inn)

2. **Cultural Mosaic** (Potluck which includes a variety of cultural foods)

Catering: \$1000-\$1500

3. **Display Boards** (Boards are going to be used as visual displays to promote events and BHM)

Five Boards: \$20 each x 5 = \$100

Themes of boards: 1. Faces and Places of Black History

2. Collage representing individuals whom contributed to Black Cultural preservation

3. Events of Black History Month '07 at AUC

4. Epidemics of Africa (explains current dilemmas African faces)

5. Colonization (Important to draw the root of current African dilemmas to colonization.)

4. **Movies** (Five movie nights have been planned to be hosted during BHM. Each movie has to be rented from Blockbuster or Rogers)

Renting Fee: \$30 (\$6 for each movie x 5)

Popcorn: \$50 (\$10 for a 10 pack of popcorn x 5)

Drinks: \$50

Pizza: \$100

5. **Awareness Bracelets** (Bracelets that have the colours of African liberation. The bracelets are going to be used in order to promote BHM.)

Beads: \$100

Bracelet string: \$25-\$50

6. **BHM Event Banner:** one banner: \$200.00

Independent Financial Contributions

1. **Diversity Training** : \$700 (President's Office)

2. **Contributions from Faculty:** \$800

3. **Cindi Elgie:** \$150 * Contributing for the other banner which is needed for BHM.

*ads -> Scot today
Sault Star.*

Dear Friends and fellow students:

My name is April Anderson and I am managing the Ladies Indoor Soccer Team for this coming season. Because we are participating in a local Indoor Soccer League, the school does not recognize us as a varsity team. Therefore, we are requesting the assistance of the Aloma University Student's Union in the amount of \$2000 in order to help offset the costs associated with running this team. This money will be a one-time fee, used to purchase jerseys, shorts, and socks as well as other team-related expenses.

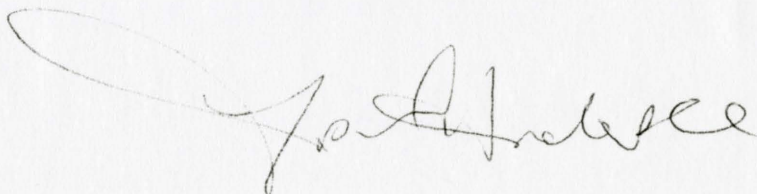
As sports enthusiasts and purveyors of school spirit yourselves, you have undoubtedly experienced the feeling of pure exhilaration produced by a positive recreation adventure. This is especially true for those who are experiencing indoor soccer for the first time and we endeavor to provide these opportunities to our young women on a year-round basis.

Keeping in mind, the Men's Indoor Soccer Team is receiving funding for two sets of uniforms, track suits and travel expenses. All we are asking for is the bare minimum required to set this team in motion for the coming season. Any further expenses incurred by this team (for this season as well as any subsequent years) will be fundraised by ourselves throughout the course of the season, all we are asking for is your assistance in getting this team off the ground. Please help me reach that goal with your pledge.

youaremysunshine16@hotmail.com

Sincerely,

April Anderson

A handwritten signature in cursive script, appearing to read 'April Anderson', written in dark ink.

Dear AUSU,

A group of students have shown interest in starting a hockey club for Algoma University. This is a team that will consist of Algoma University Students that will play in one of the inner Sault Ste. Marie men's hockey leagues. We are contacting you because we require assistance in financing and support of the club. There is plenty of support from the students as we sent out an e-mail asking if there were any persons willing to play hockey for the school. We are now searching for possibilities in funding and assisting this team to startup. This is the purpose of this letter.

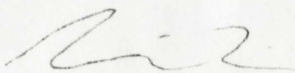
What we hope to accomplish with this hockey club is allowing our players to not only compete in physical activity, but also to learn the fundamentals of the sport. Hockey can teach great team building, school spirit, and disciplinary skills not only helpful in sport but also in general day life. Sault Ste. Marie is a town rich with hockey heritage and Algoma University should represent that. This Hockey Club if completely successful will only flourish in the future.

Due to the league's rules and restrictions, it is unfortunate that only male students will be allowed to play, but the club is not going to turn away female students from joining. In response we are interested on starting a "booster club" for the support of the hockey team which will include all persons whom want to join. In the future it may be possible that the hockey club will search for female hockey leagues and start up a second team, but as for this is a pilot project this is not enough organization and support to start a female hockey team.

This team has nothing but raw potential to spark up spirit within the school. Hockey is huge in Sault Ste. Marie and therefore would be an excellent way to extend student relations and express school unity and pride. For those who are not fans of Basketball this provides entertainment in a much needed alternative. The team will also allow people to show that the school is very interactive with all aspects of Sault Ste. Marie society.

Included is the budget that we have approximated for this years operation. We are asking for \$3500 to help this club get off the ground. We plan on finding other sponsors and fundraising to help fill the rest of the budget. An example of our fundraising will be a pub, and we are also trying to find something we could sell to the students. We also plan on teaming up with the social club to have one of their events at one of our rival games against the Sault college team which is entering the league. We are going to have the players pay a small but necessary sign-up fee to join the club. We are currently in the process of creating a first draft roster prior to tryouts. In the case that we are unable to raise the rest of the funds we would like to ask that AUSU will be able to support us. We really need your support; this means a lot to many students.

Sincerely,



Giordano Zin,



Logan Costa



Dear Algoma University Students' Union;

Attached to this letter, you will find a copy of the budget for the Algoma University Young Liberals for the 2006-2007 school year and a proposal for funds from AUSU.

In my opinion, this budget demonstrates significant growth of the Algoma University Young Liberals over a one year period, since we received funds last year. In the past year, our membership has doubled. Part of this can be attributed to the excitement of the federal leadership contest, but I believe that it can also be attributed to the efforts of the club in the past year to reach out to more students.

Voter turnout among youth is the lowest of any demographic. Anything that AUSU can do to encourage AUC students to become involved in the political process, can only benefit the student body as a whole. In the past couple of years, Algoma University students have met the Prime Minister, Premier, cabinet ministers, and politicians. Students have worked on election campaigns and had summer jobs at Queens Park and Parliament Hill. The Algoma University Young Liberals have provided an avenue for interested students to gain contacts and experience in the political field. The Ontario Model Parliament in January allows club members to interact with other students from across the province and across political parties. Liberal Party and Ontario Young Liberal conventions give club members the chance to experience the exciting behind the scenes world of politics.

As you can tell by our expenses, politics is an expensive hobby. I would confidently assume that the nearly \$6500 in expenses for our club is in the top 2 or 3, if not the highest of any club in the school. However, our club is not looking for a free ride, only some assistance. The \$2500 we are requesting from AUSU makes up only approximately 40% of our expenses. The rest will be raised through an event on November 17, with Paul McFarling, at the Speak Easy (which the \$2500 will help cover), money allotted from the Sault Ste. Marie Federal Liberal Association, and personal contributions for club members. As an example, delegate fees for the Federal Leadership convention alone are \$495 a person. Taking into account the money raised from the SSMFLA, each person attending the convention will pay \$250 out of their own pocket, just to attend the convention.

I hope that this budget and proposal meets your approval and I look forward to discussing it with you in person.

Sincerely,

Justin Tetreault
President

Algoma University Young Liberals

Algoma University Young Liberals Budget 2006/2007

Expenses

Liberal Party of Canada Leadership Convention- Montreal (Nov 28-Dec 2)

Convention Fees- $\$495 \times 4 = \1980

Travel (Bus)- $\$160 \times 4 = \640

Hotel- $\$119 \times 3 = \357

Total- \$2977

Ontario Model Parliament- Toronto (January 2007)

Travel- Rental Car/Gas= \$500

Hotel- $\$120 \times 3 = \360

Total- \$860

Ontario Young Liberals Annual General Meeting- Location TBD (Feb 2007)

Convention Fees- $\$50 \times 7 = \350

Travel- Rental Car/Gas= \$500

Hotel- $\$120 \times 4 = \480

Total- \$1330

Fundraiser with Ryan McFarling- Speak Easy (November 17)

Staffing, Ryan McFarling show, food, drinks- \$1000

Total- \$1000

Event with Guest Speaker- Speak Easy (TBD)

Pizza/Pop/Water- \$50

Total \$50

Total Expenses- \$6217

Total Receivables

Allotment from Sault Ste. Marie Federal Liberal Association- \$1000

Fundraising Goal (Nov 17 event) - $\$20 \times 75 = \1500

Total- \$2500

$\$6217 - \$2500 = \$3717$

Portion of Expenses covered by club members- \$1217

Total Request from AUSU \$2500

Promotional Video for AUSU

Jesse Doehler-Knox

The Project

Carson Sargent has requested that I submit a proposal to AUSU for doing a short promotional video to recruit future students with.

The video would have Carson going to various locations on campus and talking to the camera about the school and his personal experiences. I think this is a great idea that could help to increase AUC's enrollment. When I was in high school, so many students chose their university because it was either the first one that asked them, they had visited the campus, or they knew someone who went there. This video will let people meet a student, see the campus, and will show AUC and AUSU's continuing effort to show students that "you belong here".

The video itself could be anywhere from 5-20 minutes in length depending on what areas you wanted to cover. I think a good amount of time is about 10 minutes. You don't want to bore your audience, but at the same time there are a lot of potential areas to cover.

I would love to work on this project, as I would like to give back to the school that gave me so much. Many of you have seen my work. I feel that I would be offering you high quality production at a very low price.

Timeline

Shooting the video: 1-2 days

Editing/post production: 15-25 hours, depending on the video length

Equipment

On the next page, I have included a list of items that I do not have but would need to complete this project. **These items are not included in the budget on the last page.**

Camera

Renting	Borrowing
+ You know the camera will be in good working order and will be of a high quality ("prosumer")	+ Will cut your costs
- Camera rental is usually \$250 to rent per day	- If it is not a "prosumer" level of camera, the picture quality may suffer and this is something that cannot be fixed in post production.

The camera we shot Invisible People on was a Canon XL2 which is classified as a "prosumer" camera (halfway between consumer and professional cameras). If we use a consumer (low-end) camera, the image quality will look unprofessional. For example, colours will be less vibrant, the picture won't be as sharp, and we will have to shoot everything in bright lighting. As well, if you are producing this for people to watch on their TV's, they will be able to instantly tell that it was shot on a "home video camera". If it is just for the AUC website, then we can use my low-end consumer camera.

You may choose rent a camera if there are any rental places in the area. To give you an idea of rental costs, the same camera we shot Invisible People on would cost around \$500 to rent for two days.

There are other cameras that are not as good, but still in the prosumer category that could run between \$200-500 for two days.

Lighting

Renting	Not using lighting
+ Lights make a huge difference in the image quality. It also ensures that Carson will be well lit during the video.	+ Will cut your costs
- It may cost around \$100/day	- There's no guarantee that the weather and lighting in each location will be sufficient.

Lighting will allow us to shoot virtually anywhere close to a power source. Nothing kills a video more than poor lighting. I would suggest that AUSU rents lighting. I would prefer a light with barn doors.

If we shoot without lighting, then it will severely limit what we are able to shoot. For example we will not be able to film: outside shots when it is cloudy, inside shots with low light. However, most classroom shots, well lit rooms, and outdoor 'sunny' shots will work. If we really need to we can improvise with portable lamps, and wax paper to soften the light. But again, there is no guarantee.

Microphone

A decent microphone will do.

Equipment I have

Professional editing equipment, a tripod, a DVD burner, and a low-end consumer camera I use to upload DV film onto my computer.

Costs

Category	Cost	<u>Assumed</u> 2-day shoot, 10-minute video
Filming	\$100/day	\$200
Editing	\$500/20 minutes \$400/15 minutes \$300/10 minutes or less	300
Music (stock music)	\$40/track (tracks are approx 3 mins)	120
Transportation (Greyhound)	\$122.60	122.60
Accommodation	\$110/night hotel (Quality Inn) OR \$ /night AUC residence	330
Miscellaneous (DV tapes, mailing the final copy, etc)		75
TOTAL		\$1,147.60

Note: rental costs are not included.

Note: If you want me to do any script writing or idea generating for the film, I will charge \$15/hour to a maximum of \$150 if I go over 10 hours.

Note: I have no problem staying on residence, which I know is cheaper than a hotel. I don't know how much it costs to stay so I did not list a price. Perhaps AUSU can convince Housing to let me stay free of charge. This video project will bring in more students, which benefits their department. If you can cut a deal with Housing then you will save \$330.

For housing, I would need an additional night for each day of shooting (ie: one day of shooting= 2 nights, two days of shooting = three nights). This is because I would arrive at night, and we would not start shooting until the next day, and I would not leave until the next morning.



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Driving growth

September 14, 2006

Members of the Board of Directors
Algoma University Students' Union
1520 Queen Street East
Sault Ste. Marie, ON P6A 2G4

**Re: Audit of the Financial Statements of Algoma University Students' Union
For the year ended April 30, 2006**

The purpose of this report is to summarize certain aspects of the audit that we believe would be of interest to the Board of Directors. This report should be read in conjunction with the financial statements and our report thereon, and it is intended solely for the use of the Board of Directors and should not be distributed to external parties without our prior consent. We accept no responsibility to a third party who uses this communication.

Independence

At the core of the provision of external audit services is the concept of independence. Canadian generally accepted auditing standards (GAAS) require us to communicate to the Board of Directors, at least annually, all relationships between BDO Dunwoody LLP (and its related entities) and Algoma University Students' Union (and its related entities), that, in our professional judgement, may reasonably be thought to bear on our independence for the audit of the organization.

In determining which relationships to report, we have considered the applicable legislation and relevant rules of professional conduct and related interpretations prescribed by the appropriate provincial institute/ordre covering such matters as the following:

- holding of a financial interest, either directly or indirectly in a client;
- holding a position, either directly or indirectly, that gives the right or responsibility to exert significant influence over the financial or accounting policies of a client;
- personal or business relationships of immediate family, close relatives, partners or retired partners, either directly or indirectly, with a client;
- economic dependence on a client; and
- provision of services in addition to the external audit engagement.

We have prepared the following comments to facilitate our discussion with you regarding independence matters arising since February 8, 2006, the date of our last letter.

We are aware of the following relationships between the organization and us that, in our professional judgement, may reasonably be thought to bear on our independence. The following relationships represent matters that have occurred from February 8, 2006 to September 14, 2006.

- We provided assistance in the preparation of the financial statements, including adjusting and journal entries and/or bookkeeping services. These services created a self-review threat to our independence since we subsequently expressed an opinion on whether the financial statements presented fairly, in all material respects, the financial position, results of operations and cash flows of the organization in accordance with Canadian generally accepted accounting principles. We, therefore, ensured that the following safeguards were put in place:
 - Management created the source data for all the accounting entries;
 - Management developed any underlying assumptions required with respect to the accounting treatment and measurement of the entries;
 - Management reviewed and approved all journal entries prepared by us, as well as the financial statements.
 - Members of our Firm providing bookkeeping services did not participate on the audit engagement team; and
 - Someone other than the preparer reviewed the proposed journal entries and financial statements.

GAAS requires that we confirm our independence to the Board of Directors in the context of the Rules of Professional Conduct of the Institute of Chartered Accountants of Ontario. Accordingly, we hereby confirm that we were independent with respect to Algoma University Students' Union within the meaning of the Rules of Professional Conduct of the Institute of Chartered Accountants of Ontario as of September 14, 2006.

Materiality

Materiality can be defined as follows:

"A misstatement or the aggregate of all misstatements in financial statements is considered to be material if, in the light of surrounding circumstances, it is probable that the decision of a person who is relying on the financial statements, and who has a reasonable knowledge of business and economic activities (the user), would be changed or influenced by such misstatement or the aggregate of all misstatements. Ultimately, therefore, materiality decisions are based on professional judgement." (CICA Handbook S.5130, AuG-31)

Materiality in an audit is used as a guide for planning the nature and extent of audit procedures and for assessing the sufficiency of audit evidence gathered. It is also used in evaluating the misstatements found and determining the appropriate audit opinion to express.

Since the determination of materiality is a matter of professional judgement, it is primarily dependent on our evaluation of the relative importance of accuracy in the financial statements to the various users of those statements. We have identified shareholders and long-term debt holders as the most important users of the organization's financial statements.

Canadian generally accepted auditing standards require the use of both quantitative and qualitative factors in determining materiality. For the audit of Algoma University Students' Union for the year ended April 30, 2006, we have concluded that a materiality level of \$2,200, based on 2% of revenue, is appropriate for the purposes of the audit.

Audit Findings

There are a number of matters that arose during the audit that we would like to bring to your attention, although none of them resulted in a qualified opinion. Each of these matters is summarized briefly below. We would be happy to discuss any of these items in more detail at our upcoming meeting.

Fraudulent and Illegal Activities

Our audit procedures were performed for the purpose of forming an opinion on the financial statements and although they might bring possible fraudulent or illegal activities to our attention, our audit procedures were not designed to detect fraudulent or illegal activities.

However, we did identify the following fraud risk factors during our audit that we thought you should be aware of:

- The association does not keep adequate accounting records. In many cases support did not exist for expenditures and as a result we are unable to express an opinion on the financial statements. The lack of adequate support for expenditures increases the risk of fraudulent transactions occurring which will not be detected or prevented.
- The association does not maintain a general ledger. Not maintaining a balancing general ledger increases the risk of fraudulent transactions not being prevented or detected.

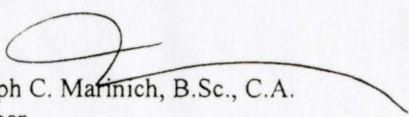
These fraud risk factors indicate that fraud could happen in your organization. We have communicated these risks to management who will be attempting to set up controls to prevent or detect possible fraud in the future.

In any event, we did not detect any fraudulent or illegal activities, or material misstatements resulting from fraudulent or illegal activities during our audit.

We wish to express our appreciation for the co-operation we received during the audit from the organization's management. We would be pleased to discuss with you any matters mentioned in this letter, as well as any other matters that may be of interest to you.

Sincerely,

BDO DUNWOODY LLP


Joseph C. Marinch, B.Sc., C.A.
Partner

Referendum Question Posting

It has come to the attention of the AUSU Board that our annual fees are not adjusted with the rate of inflation. This translates to a year-by-year devaluing of our Union's financial capacity as our collected fees earn less purchasing power. Furthermore, to ask for annual increases via a referendum in our spring elections is both cumbersome and capacity draining. Therefore, in the name of financial effectiveness and internal efficiency, we the AUSU Board ask:

1) Will you allow the Algoma University Students' Union Board to implement measures to have our union fees adjusted with the annual rate of inflation, ~~as is~~^{as} standard procedure with ~~most~~ other Ontario Students' Unions?

This past year a transit route was established between Algoma University College and Sault College. The route has been a vital link for students who study inter-collegially and will continue to foster a growing relationship between the two institutions. The project was obtained in pilot status and funded via a FEDNOR grant. As this grant expires, funding for the route will have to be obtained through other sources. Therefore, in the name of continued growth between Sault College and AUC and to increase our memberships' ability to travel within the city of Sault Ste Marie:

2) Will you allow the Algoma University Students' Union Board to increase fees annually by ____, which will cover, in conjunction with Sault Colleges' Student Administrative Council, the financial need for the transit route connecting the two campuses?

With a growing cohort of our membership enrolled in the Business Administration Program and from a lack of any formal representation of that cohort on the AUSU Board, The Board believes that adding this position is a positive move in better representing our membership. Therefore, in the name of being more representative to our membership:

3) Will you allow the AUSU Board to add the position of Business Representative to our organization?

With the potential growth of our institution growing daily, new students are evermore a factor with regards to the future outlook and operations of AUSU. Furthermore, while new students enter into our Union, the AUSU Board feels that it is crucial to the organization that we do not alienate these new members from participation and events. Therefore, in the name of better inclusion and a more informed outlook for future operations:

4) Will you allow the AUSU Board to add the two positions for First Year Representative to our organization?

Over this past year, the AUSU Board has encountered some operational gaps, which in turn, develop into inefficiencies in our organization. The Board feels that by restructuring our governance system these gaps can be addressed effectively and efficiently. Therefore, in the name of increasing our organization's internal capacity:

5) Will you allow the AUSU Board to introduce a new governance structure to include the following, but not exhaustive list, of standing committees?

- Students' Advocacy Committee
- Special Events Committee
- Campus Life Development Committee
- Venture Development Committee
- Ad Hoc Committee

List of Candidates for the 2007 AUSU Election

As of the deadline of 5:30 PM, the following candidates have put forward their names:

President: **FERLAINO, Jessica**

Vice President Internal: **SKEGGS, Paul**

Vice President External: **HARNISH, Amie**

Finance Commissioner: **PINE CHEECHOO, Karen**

Secretary: **BEAULINE-STUEBING, Rebecca; COCCIMIGLIO, Chris;**

Communications: **FLOYD, Johnathan; McCULLOUGH, Chris**

Aboriginal Rep: **WESTON, Shauna**

International Student Rep: **HOSSAIN, Kelvin; KHALED, Mostafa**

Residence Rep:

Campaigns and Special Projects: **LEMKE, Erin**

Social Sciences Rep: **HIGGINSON, Amy; RAHWAN, Mounir**

Humanities Rep: **LEMIEUX, Chantal; SHOUST, Christopher**

Sciences Rep: **FLEISCHMANN, Isobel; ISLAM, Rakibul; SAUVE, Ashleigh**

Ombudsperson: **DELUCE, Jim; PEARCE, Michael**

Rules for the 2007 AUSU Election

- Campaigning begins immediately following this meeting and ends when voting closes on March 29 at 7 PM.
- While campaigning is permitted on Election Day, no campaigning will be permitted in the voting area on this day (from the doors outside the TA office at NW200 to the doors leading into the Shingwalk Hall area of the school) All posters in this area MUST be taken down by 9 am on March 29.
- Voting will take place from 10 AM to 7 PM on March 29
- Voting will take place outside NW200 at the Walk Safe Booth.
- Candidates will be permitted 1 scrutineer while votes are counted.
- Candidates are not permitted to be their own scrutineer.
- All decisions in terms of spoiled ballots fall exclusively within the discretion of the CRO and are not subject to challenge or appeal.
- Contested candidates will be limited to 30 8 ½ X 11 posters. Anything larger than 8 ½ X 11 will count as 5 posters. Uncontested candidates are limited to 20 posters.
- Posters must be hung from the hooks on the walls or attached to the walls using sticky tack. No tape is permitted.
- Candidates must show respect to other candidates' posters. Any vandalism or taking down of another candidates' posters will result in disqualification from the election.
- No flyers, brochures, or handouts of any kind are permitted, instead all candidates will be given 1 page in an booklet released by AUSU. All submissions must be e-mailed to jtetreau@students.auc.ca by Tuesday March 20th. Failure to submit material by that time can result in exclusion from the booklet.
- Failure to follow any of these or other rules may result in disqualification from the election.

Proposal for Funding

Dear AUSU :

On behalf of the Powderpuff football team, BLITZ THIS!!, I am requesting funding for our travel expenses as we participate in Wilfrid Laurier University's Powderpuff football tournament on Feb 8th-10th.

As in our first year, BLITZ THIS!!, amassed an intense fundraising campaign. We sold merchandise, raised funds through team contributions, secured a number of private sponsors via a t-shirt promotion, sold endless amounts of candy, and asked for donations at various locations in and around the city. In light of all this, we are still dramatically short of our monetary targets.

We have budgeted that an amount of \$3000.00 in funds would allow us to travel to our tournament without an further immense individual cost to the team members.

Below is the cost/revenue analysis of our efforts to date

Costs

Tournament fee	350.00
Sweaters	879.57
Hotel rental for the weekend	2644.80
Van rentals	2400.00
Estimated Gas costs	900.00

	7174.37

Funds

Team contributions	1200
Bank Balance	683.69
Candy sales	150
Additional sponsorship	500

	2533.69

Difference 4240.68

Projections for additional revenue

Additional Sponsorship	500
Pub projection	550
Merchandise sales	400

	1450.00

Difference with projections 4240.68
1450.00

2790.68

Algoma University History Society Proposal #2

Attn: Rob Mallette, Josh Pringle and A.U.S.U Members,

Introduction:

History Society is the most active and largest club at Algoma University and we encourage students, in particular, first year students to become involved with the University community outside of the classroom. Our club exemplifies a traditional and fun part of campus life as it is beneficial for any student to participate in the school atmosphere. Our club is *for the students* because we give students an opportunity to meet new people, acknowledge and get to know their Professor's and provide student's with a chance of travel—to see historical museums and experience historical places ((i.e.) Old Montreal). This solidifies that there is an educational component to History Society, as we are not just a “social club” but once again, provide students with vast learning experiences through our travels and make ourselves available for tutoring and study groups, typically with first year students (and also among ourselves). We feel as a critical club within the solid learning environment of Algoma University, we contribute significantly to the educational, social and cultural values of the University.

Fundraising:

In order to pay for our 2007 trip to Montreal, we have proposed a number of fundraising events/activities for students, staff, and faculty to become involved in (yes, even you Pringle). Our first event was our annual “Bowling Night” at Churchill Bowling Lanes. **We are planning a second bowling event the weekend prior to Reading Week** and are charging \$12 a ticket which will include 3 hours of bowling, shoes, pizza, and essentially, good times. We have issued 100 tickets, and with hope that we sell the majority of them, it will leave us with \$1200 from ticket sales. Pizza will cost \$100 and the cost to rent the bowling lanes for three hours is \$426 for an entire side giving us a total of \$526. **We would greatly appreciate from A.U.S.U, as much of this amount as possible** to help with our efforts to raise as much as we can towards our ultimate goal. You are not only “giving us money” but allowing us to promote our club, get several members of the AUC community, and S.S.M community involved to boast all that we do as a club for our University.

We have already completed one successful “Bowl-a-Palooza”, ran a History Society Toga Pub 17 November and collected deposit money from each of our 18 members. Hopefully with AUSU's coverage of this last fundraising expense, we will make a significant profit. It is critical to note, as optimistic as we are, we will need financial assistance from AUSU to cover hotel accommodations and vehicle rentals for our planned trip to Montreal 16 -20 March. BUT—we will attempt to do the best possible job to raise as much as we can through this bowling event along with the two fundraising events we have accomplished thus far.

Thank you very much,

Roberta Reid
President

Holley Therberge
Vice President

Trip Expenses

1500 van rental (3 vans for 500 each)

810 gas (3 fillups per van at 90\$ a tank)

3800 rooms (190 per room * 5 rooms * 4 nights)

= 6110 total trip expense

Fundraising Expenses

550 bowling expenses * 2 bowling nights = 1100

1200 ticket sales * 2 bowling nights = 2400

bowling profit 2400 - 1100 = 1300 net

Asking AUSU for 1100 to cover fundraising expenses.

Final Calculations

Brings out net fundraised money to (1300 net bowling money + 1100 repatriated expenses from AUSU) = 2400

Which leaves us 3710 short on our projected expenses.

Deposits 17 people * 60 each = 1020

= 2690 of financial need...

**Proud Algoma
Budget Proposal**
March 4, 2007

Queer Voices Film Festival Film Sponsorship

By sponsoring one of the many films shown, Proud Algoma was featured in advertising for the festival. This has substantially increased awareness of our group's presence. The film will be made available in the school library for future reference and to directly benefit Algoma University.

Film Cost
Artist's Fee

\$100
\$250

= \$350

Educational Event: AIDS Awareness Speaker

In collaboration with the Diversity Advisory Committee, our group will host an enthusiastic speaker from the Access AIDS Network. This event is to inform and enlighten the Algoma University community about AIDS issues, including common myths and stereotypes.

Speaker Cost (Donated)
Advertising (Photocopies, etc.)
Refreshments

\$0
~~\$75~~
\$225

= \$300

Promotional Costs

The production and copying of informational brochures and posters are needed in order to make ourselves better known within the campus community as a resource, as well as a safe space for support and discussion.

Printing
Photocopying

\$100
\$150

= \$250

Partnerships with Outside Groups

In order to strengthen both the on-campus and city-wide communities, we plan to attend meetings and events through the Sault College group and Algoma Pride. The proposed budget reflects three outside meetings per month, and will allow full inclusion of all interested individuals.

Transportation
Refreshments

~~\$150~~
\$100

= \$250

Autonomous Fundraising

Throughout the year, we have sold and will continue to sell Pride Popcorn at various events throughout the city- namely, the bi-weekly Algoma Pride dances. (Estimated profit: \$350.)

Material Costs

\$150

= \$150

TOTAL = \$1300

Proud Algoma
Additional Information
March 4, 2007

Main Goals

To be achieved through aforementioned activities

- To provide a safe space for all Algoma University students to discuss issues of sexuality, prejudice, and acceptance.
- To raise awareness and acceptance of alternative lifestyles within both the Algoma University community and surrounding area, emphasizing the importance of educational programs and events.
- To build relationships with outside groups of similar interest in order to strengthen and diversify the queer community in Sault Ste. Marie.

Future Plans *(next year's goals)*

To be discussed this coming September, with separate budgets as needed

- Jeremy Diaz as a featured speaker
- Inclusive, community-building potluck and discussion night
- Involvement in next year's Queer Voices Film Festival

Dear AUSU,

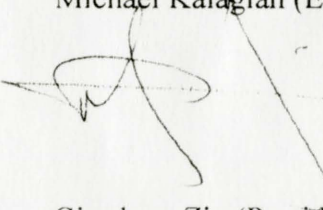
We are writing this letter on behalf of the Algoma University men's hockey team in regards to the possibility of acquiring additional funding to help defray the cost of this year's registration. We were contacted by the President of the league on Monday February 26th, and he wanted to know when we would be able to make our final payment. It was left that we would get back to him by Monday February 4th, at which time we would make this final instalment.

As this year has progressed, we have had the opportunity to do some fundraising for the team. To start, we held an open pub with a \$2.00 cover near the end of the Fall term which generated some money, but due to an unannounced blizzard the turnout was not as good as we had originally expected. We also got involved with the Super Bowl pub earlier this term in January and this helped as well. All of our players were required to pay a \$100.00 registration fee at the onset of the season, and combined with these two pub nights we have managed to pay approximately \$4000.00 of our \$5000.00 registration.


We are hoping that it will be possible to make a second proposal to AUSU in an attempt to secure this final payment, after which we are paid in full with the league and would be able to start planning future fundraisers for next year's team and associated registration costs. It should be noted that in our original proposal we had asked for \$3000.00, and only received funding for \$2000.00. That other \$1000.00 is almost exactly the amount which we currently need, and we are hoping that with all of the efforts that have been made to make this year's team a success by the executive that you will faithfully consider approving us for this final registration payment.

Thanks for your time,

Michael Kalagian (Events Co-Ordinator)



Giordano Zin (President)



January 29, 2007


To Student Union,

My name is Thomas Gower. I am an Aboriginal student that attends Algoma University. I come from the James Bay region of Quebec my people call our traditional territory Eeyou Istchee, most people know us as Crees. Currently I am pursuing two majors, one is Law & Justice the other is Economics. This is my 2nd year at Algoma U and I have thoroughly enjoyed my post-secondary experience. The purpose of this letter is to request for financial assistance for the bringing about the presentation of a play within the school's field of influence, we are asking for \$750.00.

Last year, a group made up of all Algoma U students was formed called the 'Shingwauk Players Theatre Group'. Thanks to Judy Syrette a well respected former member of the faculty of Algoma U a grant of \$ 1600.00 was given to the group to bring about the presentation of the comedy play "The Bootlegger Blues". In all, there were three performances. I directed and coordinated the play, also played a lead role, although, I could not have done it without the dedication of the other performers. In terms of quality and timing, the play was a great success, in financial terms ticket sales generated just under \$ 700.00, but we feel sales could have been better if advertising had been conducted better. Our plan this year is to perform it the same way but this time with a better promotional campaign. Even so, we feel the best measure of success was the experience we felt from being within a cultural and vibrant atmosphere.

Previously, the play was presented by six actors, (actors being a non-gender term), and two musicians and one helper. Our long-term goal is to be able to generate enough money to advance our own projects on our own, or at least be able to contribute most of it from ticket sales. Although we feel that financial success is not the ultimate goal for our group, we still feel that it is an important consideration thus we hope to accomplish our readiness in the most efficient way possible to be able to contribute mostly to future projects. We would like to stress that all sales would go towards the advancement of projects under the scope of the school's influence. We also are asking two other sources for assistance. For additional information, please contact us at...tgower@students.auc.ca...or at...wopsh@hotmail.com... We look forward to hearing from you.

Regards


Thomas Gower
Coordinator



November 10, 2004

AUSU and AUC Letter of Understanding for the new Student Centre

Background:

- Initial planning of the new student centre started in early 2002. At that time it was expected that an infusion of approximately \$1.0 to \$1.2 million would be required. Using that as an estimated budget, AUSU prepared a referendum vote to increase student fees to provide enough funds to repay a loan in that amount and to provide for ongoing utilities and maintenance fees to support the new centre.
- AUSU made representation to the AUC Board of Governors to seek approval to have their centre added to the ICT Building project. Approval was achieved based on preliminary cost estimates and subject to final tendering and referendum results.
- In the meantime, AUSU had already established a building fund and there were sums available in a special investment fund set up by former president Michael Gekas which is estimated at \$80,000 plus interest, and the current executive had also set aside funds for this purpose which is estimated to be approximately another \$50,000.
- In the spring of 02/03 the referendum passed in the voting in of the new AUSU executive. And in the fall of 03 the first influx of building fees was collected. A second installment was collected in fall of 04/05 and it is estimated that these funds are being held and are estimated at approximately \$230,000. *230,000*
- Total estimated funds currently being held for the new student centre is \$360,000.

Current Plan:

- The ICT Building project tendering process was completed in early 04 and the initial tender was approximately \$1.6 million over budget. The university went through some extensive redesign and product changes to achieve the proposed budget of \$5.4 million for the building portion of the project. These savings were achieved by design changes in several areas of the new building, however it was decided that the new Student Centre would not be changed and remains in the building as originally planned with the adjustment of contributory cost being assigned to that space of approximately \$1.3 million to be provided by AUSU through a combination of existing raised funds and a loan to be negotiated by AUC on AUSU's behalf. The only other change which slightly affects AUSU is that Chartwell's food service contract was extended by an additional 7 years in return for their induction of approximately \$100,000 for the purchase of kitchen equipment.
- Future space is also available in the lower level (currently planned as unfinished space) of the new ICT Building, for additional AUSU space. Discussions with 03/04 executive, was to plan a possible suite of offices and meeting rooms for the AUSU to develop in the future. In the meantime, the space in GN6 was

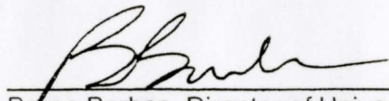
promised as temporary offices for the AUSU once the new building was completed and offices reassigned.

- The plan for the operation of the new student centre is to apportion the annual fees collected from student fees as follows:
 1. Fees collected will service the repayment debt of the loan.
 2. Remaining collected fees will be used to cover the operating expenses for the new facility including utilities, maintenance and apportioned building expenses (currently estimated at \$4 to \$5 per square foot, the student centre will be about 6,100 square feet including some storage space in the lower level but not including the future space planned for offices and meeting rooms).
 3. Any surplus after the above items are paid will be directed by AUSU to use for capitalization (offices on lower level, additional equipment for the centre, staffing, etc), or applied to the loan to decrease amortization.

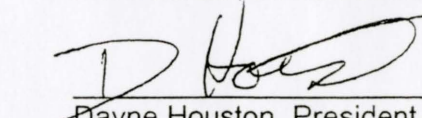
Operating Plans:

- The campus bar operation will continue to be administered by the University Services department to ensure compliance of all regulations and applicable legislation including LLBO and employment standards directives. Any profits from the operation of the campus bar operation within the student centre will be apportioned 50% towards the AUSA and 50% towards AUC.
- • Space rental income from the food service provider contract (Chartwells) will be transferred to AUSU as supplemental operating funds.
- AUSU and University Services will jointly hire a campus bar manager/promotion and events manager, to supervise the operation of the new student centre. The job description, timetable, and ongoing intent of this position will be jointly planned and agreed to by AUSU and AUC. The cost of this position will be equally shared by AUSU and AUC at 50% each.


The above represents the framework of the agreements which have taken place between AUC and AUSU for the completion of the new Student Centre in the ICT Building.


Bruno Barban, Director of University Services

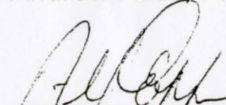
Date Nov. 11/04


Dayne Houston, President AUSU 04-05

Date Nov 12/04


Andrew Ross, President AUSU 03-04

Date Nov 12/04


Alf Coppens, Director of Administration

Date Nov 12/04

LOCAL 20 (NUSU) – CALL FOR SUPPORT

Open Letter to all Member Locals of the Canadian Federation of Students

24 November 2006

Dear Friends and Colleagues:

I regret that I am writing to you, under the most serious of circumstances, to call for your support for democracy at Local 20, the Nipissing University Student Union (NUSU).

On 1 May, 2006, I took office as President of NUSU, after one full term as Vice-President Internal. On Thursday, 16 November 2006, I was unilaterally "sanctioned with removal from office" as President of my students' union.

This action came from the NUSU Board of Executives (BOE), with voting representation from elected student officials (President, Vice-President External, Vice-President Internal and Vice-President Student Life) and one non-elected official (General Manager). The decision of the BOE is unsettling and seemingly suspect; for that reason, it is imperative to consider on more than just a local level. In this letter, I will outline the circumstances that led to my dismissal in an attempt to point to the misdirection of the leadership of the students' union and the shockingly undemocratic process that has been engaged.

On 16 November 2006 at the very end of a Board of Executives meeting, under the category of "other business", I was presented with a letter detailing three alleged "infractions" against me. The letter was presented by the current Vice-President Internal (who has since taken over the office of President).

The three charges made against me "Lateness," "Breach of Finances" and "Breach of Duties of the President" – none of which were significant and none of which warranted a unilateral and absolute discharge from my duties. That such a dramatic decision could be made by a decision of the Board of Executives, without a mandate from the membership and without due process or the basic right to a defence, flies in the face of democracy and violates the right of the students of Nipissing to have the opportunity to hold their own elected leadership to account.

After being presented with these charges, I was told in the same moment that I must immediately defend myself against the charges, so that the Board of Executives could consider "sanctions" against me. Having received no prior warning of the allegations that were presented against me, I was unprepared to present a defense against the letter of infractions that was handed to me.

My request for a week-long delay of trial in order to review my notes, datebook, and archived e-mails, in order to present a reasonable defense, was immediately and summarily rejected as a "stall tactic." Similarly, my request for a day, or even an hour, to prepare was also denied.

Within fifteen minutes of receiving the letter, I was told to vacate the meeting of the Board of Executives, upon which I hold a seat, while a vote on my "sanctions" took place. Upon my return a half hour later, I was presented with a letter informing me of my removal from office.

This decision is problematic insofar as the motion to remove me from office came as a complete surprise to myself and one other member of the Board of Executives who had received no prior

warning (or notice) of the motion. Even more alarming is the fact that, exactly one week prior, the President of the Canadore [College] Students' Representative Council (CSRC) was also "removed from office" under extremely similar circumstances. You may not be aware, but Nipissing University and Canadore College share a campus, our two students' unions jointly administer our student centre and share a General Manager, who is able to vote on both Executive bodies.

This letter has two intentions; one is to draw to your attention the fact that the students of Nipissing (and Canadore, for that matter) have been kept out of the decision-making process and deprived of the right to maintain the accountability of their leadership. The second is that it has become apparent the governance of both NUSU and CSRC are in the hands of someone who was *not* elected by students.

After having been elected by a staggering margin, in an election with a record voter turnout, it is astonishing to me that the students of Nipissing University and their Councilors have been entirely left out of the process of my removal, and the appointment of my replacement. After all, threshold for the process of impeachment of an at-large executive member is extremely high; in reflection of the primacy of the will of the membership, as expressed through a general election. To overturn the decision of the members, without consulting that body, is to disenfranchise those members and render the process of election utterly meaningless.

Such an action is a violation of our founding concept of democracy, as stated in NUSU's Constitution Section I, Statement of Principles "The Nipissing University Student Union is a democratic, non-profit organization... We are further committed to democratic principles at all levels of government."

Also of concern is the fact that one of the members of our Board of Executives is the Students' Union's General Manager, who is able to vote at our Board of Executives level, despite repeated attempts to remove that privilege. In effect, an employee of the Students' Union is able to vote to remove his own employer.

Such a level of power vested in an employee is practically unheard of in *any* student organization.

Based on the concerns outlined above, I am writing to the members of the Canadian Federation of Students in order to request the following:

- Please write a letter to the Nipissing University Student Union, Attention: Elected Executive Accountability Appeal Committee (address to follow), which details both the executive structure of your own organization, as well as the dismissal and appeal process. This is an effort to illustrate to the Appeal Committee the undemocratic nature of the Nipissing University Student Union's governance structure.

Nipissing University Student Union

Attention: Elected Executive Accountability Appeal Committee (EEAAC)

100 College Drive, Box 5002, North Bay, Ontario, P1B 8L7

- Please send a copy of this letter to Dr. Dennis Mock, President of Nipissing University, in order to demonstrate to Nipissing's administration that there is a significant national consciousness regarding this event.

Dr. Dennis Mock, PhD

President, Nipissing University

100 College Drive, North Bay, Ontario, P1B 8L7

Additional questions regarding this extremely serious issue can be directed to Local 24 Delegate, Nora Loreto, who has agreed to act as a liaison on my behalf. The Local 20 Vice-President External 20 and Delegate to the National General Meeting of the Canadian Federation of Students, Kyra Knapp, although supportive, is unable to speak publicly on behalf because of direction given by the NUSU BOE.

If you would like to reach me directly, you can do so at kyle_marshall001@hotmail.com

Thank you, friends and colleagues, for your time. I am looking forward to hearing from you.

Very best,

Kyle Marsh

Nipissing University

Phone: (705) 223-2119

E-mail: kyle_marshall001@hotmail.com

Summary of Allegations and Related Facts

Lateness

- The letter given to me outlined 12 separate “late” notices which document the Office Hours I was to hold that day.
- Without the consent of the Students’ Union Executive, office staff had been monitoring the coming and going of Students’ Union Executive members, and noting their (specifically my) time of arrival, and notes regarding lateness.
- The staff member recording my attendance at the office is an employee reporting to the NUSU General Manager.
- I have been asked the question “If you arrived at 7:45 am for a meeting that went 2 hours and your office hours were at 9:00 am, does that mean you were late?”
- Knowing that I would refute the charges, and take offense to being monitored by an employee of The Student Centre, a motion was forced upon a minority of the Executive that essentially empowered Students’ Union administration to monitor Executive attendance, *retroactive* to October 19th. The monitoring of my coming and going began on October 20th.
- This motion was clearly premeditated by 3/5 of the NUSU Board of Executives, and its intent was not innocent or devoid of subversive intent.
- Regardless of the unsanctioned monitoring, the lateness charges are also incorrect and unsubstantiated. For example, on 20 October 2006, I was noted as having been approximately 2 hours late. However, this was the day of our Council Retreat, held at an off-campus location. For the majority of the morning, I had been preparing the location for our meeting, and finalizing other details for the half-day event. While not in the office, I was clearly performing the duties of the President.
- In the letter, there was also reference to an unmet deadline regarding a financial matter – the repayment of monies after a business trip to Toronto.
- The matter, however, has since been addressed and dealt with by the Board of Executives, who voted unanimously to reimburse the funds to me. The inclusion of this matter in the letter confuses me, as it has been settled.

Breach of Finances

- In my opinion, the name of this charge in itself is meant to be incendiary and purposefully misleading – to encourage people who read it to presume some kind of criminal guilt (which, of course, is completely inaccurate).
- As President of the Students’ Union, I received an e-mail from a student, requesting specific financial information, as is the right of any member.
- In my response to her, I ensured the General Manager would be kept informed by carbon copying any correspondence I dealt with to toddf@studentc.com.
- I informed the student that our policy is to arrange a meeting between the requestor, the NUSU President, and the Students’ Union’s General Manager.

- The student then informed me that she studies at our Brantford campus (approximately 300 km from North Bay) and, naturally, could not attend such a meeting.
- Instead, I asked the student if she could forward me her specific questions, and I would address those via e-mail.
- For not arranging a meeting, per the policy outlined, with the student, the General Manager, and myself, I was technically in breach of our policy. However, the logistics behind such a meeting would not have made it worthwhile, especially considering that sharing information is what the Internet was designed for. The policy, therefore, is quite unreasonable, in that it does not take Nipissing's satellite campuses into consideration. Students' Union financial information is transparent and open for all students to access.
- The Nipissing University Student Union does not post its financial statements online, unlike most other member locals. The Nipissing University Student Union website is www.nusu.com.

Breach of Duties of the President

- Nipissing University has a large Faculty of Education, and the Nipissing University Student Union has one "Director" to represent that Faculty. That position is paid \$3,000 annually, and requires committee participation, as well as 5 office hours weekly.
- The Director was elected in early October, and payments to her began on 14 October 2006, the day she began taking on committee, Board and Senate responsibilities. She was also in the midst of a placement at the time.
- The first official Council Meeting of the Nipissing University Student Union took place on Friday, November 17th. The Director had been performing work with committees, the Board of Governors and the Academic Senate for quite some time prior, as stated above.
- Because of the large workload associated with the Faculty of Education, and the requirement for a placement, I saw absolutely no pressing reason to set the 5 specific office hours, especially considering that a tremendous volume of work had already been undertaken by the Director. Furthermore, due to an extreme lack of space and resources, a harmonization with another member of the office staff was required. The Director of Education shares desk space with our campus newspaper's Editor-in-Chief. As such, it is necessary to reconcile both students' schedules to afford them opportunity to use this space.
- Because I did not force the Director of Education to hold office hours immediately, I was technically in breach of the duties of the President.

RULES OF ORDER AT A GLANCE

To do this:	You say this:	May you interrupt the speaker?	Must you be seconded?	Is the motion debatable?	Is the motion amendable?	What majority is required?
Object to incorrect procedure being used	Point of order.	YES	NO	NO	NO	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information.	YES	NO	NO	NO	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege.	YES	NO	NO	NO	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion.	YES	NO	NO	NO	2/3 majority
Consider something out of its scheduled order	I move that the agenda be amended in order to deal with the following item . . .	NO	YES	NO	NO	2/3 majority
Overturn the ruling of the chair	I challenge the chair on . . .	YES	YES	YES	NO	Majority
Change a motion	I move that the motion be amended to read . . .	NO	YES	YES	YES	Majority
Have a motion studied more before voting on it	I move that the motion be referred to . . .	NO	YES	YES	YES	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be tabled until . . .	NO	YES	Only to time	YES	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until . . .	NO	YES	Only to time	YES	Majority
Raise a matter previously tabled	I move that motion . . . be lifted from the table.	NO	YES	NO	NO	Majority
Reconsider a motion already voted on earlier in the meeting.	I move that motion . . . be reconsidered.	YES	YES	YES (if original motion was)	NO	Majority
End debate on a motion	I call the question	NO	YES	NO	NO	2/3 majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	NO	NO	NO	NO	No vote required, chair rules
Recess the meeting.	I move that the meeting recess until . . .	NO	YES	Only to time	NO	Majority
End the meeting	I move that the meeting adjourn.	NO	YES	NO	NO	Majority

1 INTRODUCTION

The following is an abbreviation of Robert's Rules of Order.

All Federation meetings are run by Robert's Rules of Order. These rules of order are intended to facilitate the smooth and efficient conduct of meeting business and to ensure that all decisions are made in a fair and democratic manner. In addition, rules of order are meant to ensure that, in matters of debate, all voices are heard, not merely the loudest ones.

This process works best when it is supported by a system of self-regulation and it is therefore most effective when delegates ensure that they are at all times respectful towards the meeting chairperson and the other meeting participants.

2 CALL TO ORDER

This occurs at the time set for the start of the meeting. Once meeting quorum is established (the minimum number of voting members present), the chair will call the meeting to order. If quorum cannot be met, a new time and place for the meeting may be set. Members present may also choose to discuss matters of interest, but any decisions made in the absence of quorum will not be binding.

3 SPEAKER'S LIST

The Chair will maintain a list of those wishing to speak to the matter being considered. Only those **recognised** by the Chair will have the right to speak. If a new motion is made, a new Speaker's List begins. The Chair has the discretion to allow those who have not spoken to an issue to speak before others. The Chair may also choose to limit the number of speakers "for" and "against" a motion.

For the purposes of clarity and expediency, speakers are encouraged to put new ideas in the form of a motion that may then be debated and to start their interventions with an indication of whether they are speaking **for** (in favour) or **against** (opposed) the motion on the table.

4 SUBSTANTIVE MOTIONS

In order to give a sense of direction to the efforts of the meeting participants, the Chair must ensure that there is always a motion **on the floor** and that members know what they are debating. Except in rare cases, such as a request for a roll call vote, a motion must be moved by one member and be seconded by another. This means that at least two voters agree they want to consider the matter at hand. If the motion is debatable, the mover and seconder may speak to the motion first.

Main motions are normally submitted ahead of time, by the specified deadline, so that they may be reviewed ahead of time. In order to make a motion, individuals must await their turn on the Speaker's List and, once recognised by the Chair, rise and say: "I would like to make a motion." The structure of the motion is usually formal, stating reasons for the motion in the *whereas* clause(s), and the actual resolution should follow the words "be it resolved that". Motions must be phrased so as to take a positive action, as you cannot vote not to take an action.

5 AMENDMENTS

A motion may be amended by moving to make a specific change to the motion. In order for debate to occur on an amendment, it must first be seconded. Amendments are offered in the same way as motions, and are introduced to assist in changing, modifying, or completing a motion to make it more acceptable to the assembly.

There may be an amendment made to the first amendment, but no further orders of amendment. Voters may move an amendment which changes the intention of the motion. The Chair may suggest that this be dealt with as a motion of substitution. This has the same end effect.